

MINUTES



DRAFT NBCA NOVEMBER CONFERENCE SYDNEY

(Conference was held Saturday 23rd and Sunday 24th November 2019)

Conference convened @ 9.00am.

1. Present:

- **Executive:** - Barrie Gott (President), Tony Schraven (Executive Officer)
- **Councillors:** Kevin Cameron (VBL), Robert McCormack (WABA), Geoff Fry (QBA), Matt Klohs (BANSW), Peter Quigley (TBL), arrived at 12 noon.
- **Observers:** Alida Quigley (TAS), arrived at 12 noon.
- **Apologies:** Bruce Raymond (SABA), Annette Ries (QBA. G Fry in her place)

New President Barrie Gott welcomed all Councillors to Sydney for the November Conference, and was looking forward to working with everyone over the weekend.

Barrie requested that as item 2.1 dealt with the future direction, that all other items be dealt with first.

2. General Business:

- #### 2.2 Policies of the NBCA.
1. Code of Conduct and Child Protection Policy
 2. Discrimination and Harassment Policy
 3. Intellectual Property Policy
 4. Committee Dispute Resolution Policy
 5. Financial Policies
 6. IT, Internet, Email and Social Media Policies
 7. Conflict of Interest Policy
 8. Grievance and Dispute Resolution Policy
 9. Occupational Health and Safety Policy

Kevin Cameron has done a lot of work to get policies up and running for the VBL, and these are presented for use by the NBCA.

Discussion followed.

States are required to abide by legislations. If the NBCA adopt policies today then the states that do not have their own policy can fall back to the NBCA one.

The NBCA requires states to have Code of Conduct and Working with Children policies.

Motion: Moved by Matt Klohs that he would use the suite of policies from the VBL as a template for starting the NBCA policy framework which is to be reviewed in two years time. **Seconded** by Robert McCormack. **Carried**

Matt Klohs will upgrade the policies to suit the NBCA.

Motion: Moved by Kevin Cameron that once Council has seen the updated Policies, the documents are to be circulated and endorsed, then they can be adopted. **Seconded** by Robert McCormack. **Carried**

Motion: Moved by Barrie Gott that the NBCA mandates that a Child Protection policy is in place for the governance of Australian National Band Competitions. **Seconded** by Kevin Cameron. **Carried**

Barrie Gott thanked Kevin Cameron and his team for their work on the policies presented.

2.3 Play by the Rules.

After discussion, it was suggested to leave this policy for NSW to follow up more. More information needed in regards to costs etc.

Matt Klohs will follow up with the NSW President.

2.4 Amendments to marching at June 2019 NBCA Conference.

There was an error made in the transcription of the minutes by the Executive Officer. The minutes are to be corrected and the executive Officer is to notify the WABA NOC of the change to the rule.

2.5 Guidelines for brass band composers of grading of test pieces.

A letter was received from a member of a band who is asking for help assistance with her interest in composing works for brass bands.

Nothing is in place as guidelines for composers to work with.

The National Music Consultative Committee is to establish guidelines for publication that will assist composers and music selectors, by the next Conference.

Barrie Gott, as President will now chair the NMCC, and select members to be part of that Committee.

Executive Officer is to respond to the correspondant.

2.6 Website rebuild and appointment of Webmaster.

The Executive Officer informed the Council of the issues that had befallen the NBCA website.

He had engaged a couple of IT people in an effort to rectify them.

In the end, Adrian Loone was able to retrieve all the information, and then update the website so it would not crash for the same problem. It had not been updated for at least 14 years. He has also adapted it to suit tablets and mobile phones when he has found display issues.

Motion: Moved by Barrie Gott that the NBCA appoint Adrian Loone as Webmaster to keep the website operating and up to date, that an amount of \$500.00 be paid for the work done on the website, and that a webmaster honorarium of \$500.00 be added to the business of the AGM.

Seconded by Kevin Cameron. **Carried**

2.7 Pacific Brass.

A proposal has not been received by the NBCA so nothing can be done at this time.

That being the end of the General Business as listed, the Council moved back to the first item.

2.1 Review Objectives of the NBCA (6 steps)

Question was asked about what the NBCA exists for, and when looking at the order of reasons on the website, all agreed that they are in the wrong order. Change order to 4,3,2,1 would be better.

Council reviewed the NBCA 6 steps document that Barrie Gott had compiled after feedback from all Councillors.

For growth, things like

- Composers support
- Musical Directors support
- Visibility in the community
- National Youth Band or encourage states to do their own
- NBCA President visibility in the states were discussed.

Many questions raised in regard to what can the NBCA do.

Do we want to get involved with bands that are not affiliated with their state bodies?

Kevin Cameron suggested that the Yearbook be rewritten and that the NBCA get away from contesting.

What are community bands about and what do they want.

After fairly lengthy discussion, Barrie Gott summarised that bands need to promote themselves in their communities, and that Nationals is a challenge and a goal.

The NBCA should be a broker house; composition, banding, conductors.

12 noon Saturday 23rd. At this point in the Conference, Peter Quigley, Councillor for the TBL arrived at the Conference, and Barrie Gott summarised events so far.

Robert McCormack volunteered to have a go at rewriting the Yearbook. Kevin Cameron will assist. To be ready for the next Conference.

NBCA to be seen to be supportive of every band event that goes on.

Revenue stream currently – Contest License Fee and State Affiliations.

Being Incorporated does not necessarily mean that an organization is 'Not for Profit'.
"Not for Profits" can register as a charity.

**Council adjourned at 12.20pm.
Reconvened at 1.10pm.**

Council recommends to all states to ensure they are registered as 'Not for Profit' and then register as a charity to help with being able to attract funding.

All Councillors agreed that the NBCA should register as a charity.

Executive Officer to check if NBCA is in fact registered as 'Not for Profit' and then check for charity status with the ACNC (Australian Charities and Not for Profit Council)

The NMCC is available to state bodies for assistance with music choices.

NBCA 6 steps

Where are we now.

How to make NBCA more visible.

Have Councillors attend state competitions and present an NBCA award.

Motion: Moved by Robert McCormack that the NBCA offers \$100.00 to each state to use as some sort of prestigious award, which will need to be endorsed by the NBCA. **Seconded** by Peter Quigley. **Carried.**

No states have the NBCA logo on their letterhead.

NBCA could buy space in programs.

Send NBCA President to states to present the award and message, and states could hold a reception with state representatives and political people involved.

Funding streams – just need to ask (arts council)
- Instrument manufacturers (Yamaha, Besson, others)

NBCA to commit to submit to Australia Council for funding for a grade 4 work of 10 minutes duration.

Barrie Gott will do the submission.

The Tasmanian Bands League is requesting that the Nationals be held in Tasmania 2023.

Hold a meeting of the NBCA and invited participants, to be identified, at the June Conference. Invitees could be people like the Principal of the Conservatorium, Mayor of the City etc.

Where do we want to be.

Be of assistance to the states.

Barrie Gott will talk with Apra/Amcos for an Australia wide deal.

Advocacy. Rob from Yamaha could be utilized for this. Barrie Gott to approach Yamaha to have the conversation. Then talk to the Government.

Lengthy discussion on developing conductors.

Motion: Moved by Robert McCormack that the NBCA place a grant application to hold a fully funded workshop for conductors from across Australia, to be held in either Sydney or Melbourne. **Seconded** by Matt Klohs. **Carried.**

Robert McCormack to have a draft prepared within four weeks to circulate to all Councillors.

How to transition from school bands into community bands. This requires targeted advocacy. Peter Quigley will draft a proposal.

Barrie Gott as the newly elected President will write to all states and advise that the NBCA are here to backup the states, and include some of the things that have been discussed so far.

Adjourned 5.00pm.

Reconvened 9.00am Sunday.

Update of WA Nationals.

Robert McCormack gave a verbal update of where preparations for the 2020 Nationals are at.

Venue inspection of Scotch College went well last week.

Dickinson hall is the main venue.

Warm up rooms etc are working out well.

Memorial theatre will be good.

NOC and WABA will be housed in the staff room.

Northbridge is locked in for the Parade of Bands.

Traders will be notified of the Parade for the Saturday.

Issue of time between bands is raised again and it appears to be mainly because of percussion.

Request to WABA to have percussion set for big items like timps, tuned percussion etc.

Council reviewed outcomes of Saturday.

Talked about having the NBCA President at each states champs.

If not available then use other Councillors to represent the NBCA.

Have banners for use at each states

Geoff Fry will work to do up a new letterhead/logo by end of the year.

Barrie Gott will talk to National people and Australia Council. Find out who to talk to from local member.

What will success look like.

If some of what has been discussed comes to fruition then that will indicate some success.

Discussion about opportunities for additional things like making a top conductor available for bands to have a half hour with. (eg Howard Taylor)

Culture needs to be adjusted.

Learning, growth and development is difficult when adjudicator screening is still required.

Videoring conductors and performances by a separate coach to provide constructive feedback to bands.

Enhance, Enable and Encourage are key words that will allow to make the differences that the Council suggests and wants.

Mission.

Short and sharp.

An extra page to be put on the website 'Members of the Council', to enable photos of each Councillor to be added along with a short Bio of each.

Councillors to send a short Bio to the Executive Officer for inclusion on the website.

Viewed a Mission from Geelong Concert Band.

Kevin Cameron will send this to the Executive Officer for circulation. Councillors to apply this process to the NBCA and return to Barrie Gott.

Councillors reviewed the mission statement.

Motion: Moved by Kevin Cameron that the mission be '**Celebrating and Enhancing Australian Banding**'. **Seconded** by Robert McCormack. **Carried.**

Executive Officer to arrange for the website update.

3. Other Business:

Recognition.

Kevin Cameron raised the possibility of creating an NBCA Hall of Fame.

The NBCA currently has the 25 year service and Life Membership awards.

National Band Council of Australia Inc

Criteria – even though banding goes back to the 1950's, it would need to be a living person, and have a sustained lifetime service to banding.

Nominations would be through the state associations, with up to five from each state.

The awardee would be chosen by the NBCA and the Council aims to start this in 2021.

Motion: Moved by Kevin Cameron that the council works to establish an NBCA Hall of Fame.

Seconded by Robert McCormack. **Carried.**

Instrumentation.

There was discussion again about what instruments may be substituted.

Peter Quigley will draft a proposal to change Yearbook regulation 5.3 before the next Conference.

That being the end of business, Barrie Gott thanked NSW for hosting the Conference, and thanked the Executive Officer for his preparations. Barrie also thanked Councillors for their participation and input.

4, Next Conference and AGM – 19, 20, 21, June 2020

Conference will be held to enable inspection of venues etc.

Councillors to arrive to enable the AGM to commence on Friday evening at 7.00pm.

5. Closure of Conference.

Conference closed at 12.30pm.